

INTERPRETER REQUEST FORM

LSD FORM – 027

- Please use this form during **BUSINESS HOURS**.
- For all **urgent request** (outside business hours - from 5pm to 8am weekdays / all day weekends & Public holidays), please contact our call centre on 1300 651 500.
- Please return completed form via email: languageservices@multicultural.nsw.gov.au

Fields marked with * are mandatory.

Requesting Agency to be invoiced *:

Contact Person*:

Telephone No*:

Email address*:

Name of Non-English speaking/Deaf Person*:

Language*: Customer Reference/File No:

Type of Assignment (e.g. interview)*:

Description (e.g. witness, stealing, assessment)*:

Address for Assignment*:

Date of Assignment*: Assignment Start Time*:

Duration of Assignment*:

Gender of Interpreter:Number of Interpreters required:

Any Special Requirements:

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I acknowledge the fees charged by Multicultural NSW for Interpreting Assignments, and undertake to pay the fees within 30 days from invoice date.

**Online booking request is also available for current Multicultural NSW customers.
Please enquire via email to languageservices@multicultural.nsw.gov.au**